

EFFECTIVE

July 1, 2018.

Subject(s)

1. Agency provider standards.
2. References to ASCAP replaced with MiAIMS.
3. References to independent living services (ILS) replaced with home help.
4. References to adult services specialist replaced with adult services worker (ASW).
5. References to providers replaced with caregiver.
6. Clarificaion that caregivers and agency providers signing MSA -4676 should receive a copy of the client's time and task.
7. Clarification of home help payments when client is discharged from hospital, nursing home, or AFC.
8. Added language regarding timelines to recieve ESVs or PSVs to be eligible for payment.

**1) Agency Provider
Standards****ASM 136**

Definitions of defined roles of the agency and agency criteria have been added. Agency enrollment, provider qualifications, provider operating standards, agency approval list, agency billing, agency disenrollment and appeals have been added. For more information see Home Help Agency Provider Standards cited in MSA Bulletin 18-09 Effective July 1, 2018

Reason: Change in policy and procedure.

**2) Reference to
ASCAP Replaced
with MiAIMS****ASM 135 and ASM 136**

All references to Adult Services Comprehensive Assessment Program (ASCAP) have been changed to Michigan Adult Integrated Management System (MiAIMS).

Reason: Implementation of MiAIMS and discontinuation of ASCAP.

**3) Reference to ILS
Replaced with
Home Help**

ASM 135 and ASM 136

All reference to independent living services (ILS) have been updated to home help.

Reason: Developing consistence in terminology between DHS and DCH now that both departments are part of MDHHS.

**4) Reference to
Adult Services
Specialist to Adult
Services Worker**

ASM 135 and ASM 136

All references to adult services specialist have been changed to adult services worker (ASW).

Reason: Updating manual item.

**5) Reference to
Provider Replaced
with Caregiver**

ASM 135 and ASM 136

All references to individual providers have been changed to caregiver.

Reason: Updating glossary terms due to MSA 18-09.

**6) Caregiver and
Agency Provider
Requirements**

ASM 135 and 136

Caregivers and agency providers must sign the MSA 4676 along with the client **prior** to authorizations being submitted in MiAIMS.

Reason: Policy clarification.

**7) Payment for
Services on Day of
Discharge from
Hospital, Nursing
Home, or AFC**

ASM 135

Home help services cannot be paid the day a client is admitted into or day of discharge from the hospital, nursing home, or AFC home.

Reason: Policy clarification.

**8) ESV's and PSV's
Received Within
365 Days for
Payment.**

ASM 135

ESV's and PSV's must be received within 365 days of services date. Failure to submit an ESV or PSV within 365 days of services date will result in non-payment.

Reason: Medicaid policy will not allow payment after 365 days of services.

**MANUAL
MAINTENANCE
INSTRUCTIONS**

Changed Items ...

[ASM 135](#)

[ASM 136](#)